

# CHORALIS

## Cantus Youth Choirs Forms Packet Content/Instructions

Please complete and submit the following:

- Registration Form
- Health Form (with notarized signature)
- Media Release Form
- Pick-Up Designation Form (Optional – Can be Submitted as Needed)
- Parent Volunteer Form

Completed forms may be turned in at the first rehearsal, scanned and emailed to [office.choralis@gmail.com](mailto:office.choralis@gmail.com), or mailed to: *Choralis*, PO Box 6012, Falls Church, VA 22040.

Please also Review and keep:

- Uniform and music folder information
- *Cantus* policies
- Schedule (subject to change)

# CHORALIS

## Cantus Youth Choirs 2016-17 Registration Form

(Please submit a separate form for each singer.)

Singer's Name: \_\_\_\_\_ Fall 2016 Grade: \_\_\_\_\_

School: \_\_\_\_\_

Home Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

\_\_\_\_\_

Parent E-mail for Communications: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

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### 2016-17 Tuition Rates (Check Applicable Rate)

#### ***Cantus Liberi and Cantus Medius:***

\$550 for first child in family

\$500 for each additional child in same family

#### ***Cantus Primo:***

\$150 per singer

*Note: Members of Cantus Primo must also sing in Cantus Liberi or Cantus Medius*

**Total Due:** \_\_\_\_\_

#### **Payment Method:**

I plan to pay or have paid online using a credit card in the name of \_\_\_\_\_

I plan to write a check (made payable to *Choralis*) and mail it to *Choralis*, PO Box 6012, Falls Church, VA 22040, or turn it in at the first rehearsal my child attends.

I require financial assistance with the *Cantus* tuition and am hereby requesting a Scholarship Application Form.

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## Cantus Youth Choirs

### 2016-17 Health and Emergency Authorization Form

Singer's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Cell/Work Phone: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Cell/Work Phone: \_\_\_\_\_

Alternate Contact Name: \_\_\_\_\_ Cell/Work Phone: \_\_\_\_\_

Alternate Contact Home Phone: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Does your child have any severe allergies? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, to what? \_\_\_\_\_

If yes, does your child carry an epi-pen? Yes \_\_\_\_\_ No \_\_\_\_\_

Does your child have any disabilities, special needs or health issues of which the directors should be aware? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

If there are any medical concerns or medications that emergency personnel that would need to know about, please list them on the reverse or attach a sealed envelope with details.

In the event of a medical emergency, do you consent to allow *Choralis* Faculty to contact emergency services for treatment and/or consultation? Yes \_\_\_\_\_ No \_\_\_\_\_

Medical Insurance Carrier: \_\_\_\_\_

Policy Holder \_\_\_\_\_ Policy Number \_\_\_\_\_

*NOTE: Virginia law requires that parental consent for emergency treatment be notarized (see second page of form).*

I certify that the information above is truthful and current.

Parent Name (print) \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date: \_\_\_\_\_

#### NOTARIZATION OF PARENT SIGNATURE

Before me, the undersigned authority, on this day personally appeared \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument, and upon his{her} oath acknowledged to me that he{she} executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC IN AND FOR {city, county} {state}

# CHORALIS

## Cantus Youth Choirs Media Release Form

Child's Name: \_\_\_\_\_

Cantus Youth Choir: \_\_\_\_\_

### **Media Release Statement**

I understand that The *Choralis* Foundation, including the *Cantus* Youth Choirs program, periodically uses electronic and traditional media (e.g., photographs, video, digital images) for promotional purposes, and that the media images may include my child. By my signature on this form, I give permission to The *Choralis* Foundation to use such an image of my child for promotional purposes as long as my child's name is not used to identify my child.

I understand that I am able to withdraw this permission at any time by written notice to The *Choralis* Foundation.

### **Signature of Parent or Guardian:**

I have read the above release and am aware of its contents.

I am the parent or guardian of the minor named above and hereby agree that we will be bound by this release:

Signed \_\_\_\_\_ Date \_\_\_\_\_

**I DECLINE to give permission for any photograph, videotape, or digital image of my child to be used for promotional purposes by The *Choralis* Foundation.**

Printed Name \_\_\_\_\_

Address \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

# CHORALIS

## Cantus Youth Choirs Pick-up Designation Form (Optional)

I hereby give permission for the following individuals to sign my child(ren) in and out from The *Choralis* Foundation *Cantus* Youth Choirs program rehearsals and performances on the dates specified below, and from that time assume full responsibility for his/her/their safety.

Persons authorized to pick up your child(ren):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

The person(s) named above may remove my child(ren) from the rehearsal or performance premises on the dates specified below.

\_\_\_ all *Cantus* Youth Choirs rehearsal and performance dates

\_\_\_ only for \_\_\_\_\_ (specify date)

Names of Child(ren) Covered by this Designation:

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\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

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## Cantus Youth Choirs 2016-17 Parent Volunteer Form

Each family is requested to assist with at least one special event or special task each season. Please review the opportunities below and mark the types of support you prefer to provide. The event coordinator will reach out to you when support is needed.

### **Publicity Team**

- Photograph rehearsals, concerts, special events (periodic)
- Assist with social media postings (periodic)

### **Holiday Concert Team (December 4, 2016)**

- Assist with Box Office (training provided)
- Serve as Usher (training provided)
- Assist with stage management (move piano, furniture, music stands) or clean-up

### **February Cabaret Committee (February 19, 2017)**

- Assist with decorating
- Assist with set-up or clean-up
- Bake items
- Shop for food items
- Shop for beverages
- Procure donated gift baskets

### **Spring Concert Team (April 30, 2017)**

- Assist with Box Office (training provided)
- Serve as Usher (training provided)
- Assist with stage management (move piano, furniture, music stands) or clean-up
- Plan post-concert reception
- Donate food or drink items for reception

Parent/Guardian Name: \_\_\_\_\_

Child(ren) Name(s): \_\_\_\_\_

E-mail: \_\_\_\_\_

**THANK YOU VERY MUCH!**

# CHORALIS

## Cantus Youth Choirs - Performance Uniform & Folder Information

**Uniform Policy:** All *Cantus* singers are required to dress in the proper uniform for all performances, unless instructed otherwise. Singers who do not have the appropriate uniform will not be permitted to participate in the performance unless there are extenuating circumstances and prior permission is obtained from the choir director.

Uniform Requirements		
<b>GIRLS</b>		
Blouse	White cowl-neck blouse <b>Formal Fashions Item # 9793AA</b> \$28.00  <a href="http://www.formalfashionsinc.com">www.formalfashionsinc.com</a> Click "ENTER STORE," then enter the item # in the search window.	No Substitutions. This item must be purchased through <b>Formal Fashions. Please review size information below and on next page.</b> We recommend that a white or nude camisole be worn underneath.
Pants	Black chino-style straight-leg pants <i>Recommended:</i> <i>Lands End School Uniform Chinos</i>	Substitution must be identical fabric AND style. No jeans, leggings, flares, skinny-legs, embellishments.
Footwear	Black flats, black socks	Closed-toe, not patent, maximum 1" heel. No sneakers.
Other	Hair should be pulled off the face. Hair ties should be black, white, or match the singer's hair. Jewelry should be kept to a minimum.	
<b>BOYS</b>		
Shirt	White long-sleeved, collared, button-front dress shirt	No logos.
Pants	Black chino-style straight-leg pants <i>Recommended:</i> <i>Lands End School Uniform Chinos</i>	Substitution must be identical fabric AND style. No jeans, leggings, flares, skinny-legs, embellishments.
Tie	Black satin standard-width tie <b>Formal Fashions Item # 8261RA</b> \$10.00  <a href="http://www.formalfashionsinc.com">www.formalfashionsinc.com</a> Click "ENTER STORE," then enter the item # in the search window.	No Substitutions. This item must be purchased through <b>Formal Fashions. Please review size information below and on next page.</b>
Footwear	Black shoes, black socks	Oxford or loafer style. No sneakers.

### Important Additional Information

- Please order **Formal Fashions** items well in advance of the first concert, as it can take 2-4 weeks to receive them. Combining orders with other families can cut the cost of the flat rate shipping considerably.
- The **Formal Fashions** sizing on the girls' blouses is not the same as "standard" department store clothing sizing.
  - It is very likely that your daughter will wear a size two or even three sizes larger than you would buy at the store.
  - Please review the sizing guidance and information and **measure your child** before determining your child's size, as there will be no returns or exchanges.

## Formal Fashions Size Charts

BLOUSES: CHILDREN'S SIZES					
Size	5	7	9	11	13
Bust (max)	25"	26"	27"	28"	29"
Fits to Height	4'9"	4'11"	5'1"	5'3"	5'5"

BLOUSES: MISSES SIZES										Shaded Sizes Add \$5.00								
Size	0	2	4	6	8	10	12	14	16	18	20	22	24	26	28	30	32	34
Bust (max)	30	31	32	33	34	35.5	37	38.5	40	42	44	46	48	50	52	54	56	58
Waist	28	29	30	31	32	33.5	35	36.5	38	40	42	44	46	48	50	52	54	56

TIES	
Size	Height
Youth	Up to 5'
Regular	Up to 6' 2"
Tall	Up to 6' 6"

### Sizing Advice from Parents

For the blouse:

- TRUST the sizing chart. It is very likely that you will be ordering a blouse two or even three sizes larger than you would buy at the store. The chart is correct.
- It's sort of like ordering your wedding dress - just ignore the size label and go with the measurements.
- When in doubt or in between, order up. The blouses hang very nicely, and too large is much easier to deal with than too small.
- Measure over camisole and undergarments.

For the tie:

- The adult size tie is very long. It says it fits men 5' and above, but it is quite long for a 5' boy, and the neck is rather large.

**Choral Folder:** All *Cantus* singers are required to use a black choral folder for their music. The examples below can be purchased at Foxes Music, 416 S. Washington St., Falls Church, tel. 703.533.7393.

<http://www.musicfolder.com/en/us/music-folders/the-black-folder.php>

<http://goo.gl/xwqCDq>

[http://www.deerriverfolio.com/black\\_folder.html](http://www.deerriverfolio.com/black_folder.html)



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## Cantus Youth Choirs – Policies

### Safety:

The safety of your child(ren) is always our first concern. The Falls Church Episcopal, our gracious host for *Cantus* events and rehearsals, is a very busy place.

We ask that parents:

- drop off your child(ren) at the front door.
- pick up your child(ren) inside the upper narthex (lobby) or at the Choir Room door downstairs.
- meet children promptly after rehearsals - **Cantus Liberi** at **5:45 pm** and **Cantus Medius** at **6:45 pm**.

Please remind your child(ren) about safety in a public space:

- not talking to strangers
- bringing a buddy or family member with them when walking around the building or going outside

### Attendance:

If your child(ren) must miss a rehearsal or performance due to illness or other urgent circumstance, please email the Operations Manager at [office.choralis@gmail.com](mailto:office.choralis@gmail.com) (**NOT** the choir director), unless there are extenuating circumstances.

### Preparation:

Singers are expected to practice their music between rehearsals, and to come prepared to rehearsals with their folder, music, pencil (with eraser), water, etc. Please check to see that all your child(ren)'s belongings leave rehearsals and performances with them.

### Restroom and snacks:

Please remind children to use the restroom *before* arriving at rehearsal so that they may get the most out of the rehearsal time.

Singers who attend *Cantus Primo* should bring a snack to refuel in between rehearsals.

### Contact:

If you wish to contact someone at *Choralis*, please email the Operations Manager at [office.choralis@gmail.com](mailto:office.choralis@gmail.com).



## Cantus Youth Choirs 2016-17 Rehearsal and Performance Schedule

All rehearsals will be held at **The Falls Church Episcopal (TFCE)**, 115 E. Fairfax Street, Falls Church, VA 22046, unless otherwise notified. Regular Tuesday rehearsal times are:

**Cantus Primo** 5:00-5:50 pm Sanctuary

**Cantus Liberi** 5:00-5:45 pm Choir Room

**Cantus Medius** 6:00-6:45 pm Choir Room

<b><u>September 2016</u></b>	Tuesday, September 13	Auditions	4:30 – 5:45 pm	Choir Room
	Tuesday, September 20	Auditions	4:30 – 5:00 pm	Choir Room
	Tuesday, September 20	<b>FIRST REHEARSAL</b>		
	Tuesday, September 27	Rehearsal		
<b><u>October 2016</u></b>	Tuesday, October 4	Rehearsal		
	Tuesday, October 11	Rehearsal		
	Tuesday, October 18	Rehearsal		
	Tuesday, October 25	Rehearsal		
<b><u>November 2016</u></b>	Tuesday, November 1	Rehearsal		
	Tuesday, November 8	Rehearsal		
	Tuesday, November 15	Rehearsal		
	<b>Tuesday, November 22</b>	<b>NO REHEARSAL – HAPPY THANKSGIVING!</b>		
	<b>Tuesday, November 29</b>	<b>DRESS REHEARSAL A Choralis Family Christmas Concert,</b>		
		<b>5:00-7:00 pm, Sanctuary – ALL CHOIRS</b>		
<b><u>December 2016</u></b>	<b>Sunday, December 4</b>	<b>A Choralis Family Christmas Concert, 4:00 pm</b>		
		<b>Call time 2:00 pm (in concert attire) – Sanctuary</b>		
<b><u>January 2017</u></b>	Tuesday, January 10	Rehearsal		
	Tuesday, January 17	Rehearsal		
	Tuesday, January 24	Rehearsal		
	Tuesday, January 31	Rehearsal		
<b><u>February 2017</u></b>	Tuesday, February 7	Rehearsal		
	Tuesday, February 14	Rehearsal		
	<b>Sunday, February 19</b>	<b>I Love You Truly Cabaret, 7:00 pm</b>		
		<b>Call time 5:00 pm (in concert attire) – TFCE Choir Room</b>		
	Tuesday, February 21	Rehearsal		
	Tuesday, February 28	Rehearsal		
<b><u>March 2017</u></b>	Tuesday, March 7	Rehearsal		
	Tuesday, March 14	Rehearsal		
	Tuesday, March 21	Rehearsal		
	Tuesday, March 28	Rehearsal		
<b><u>April 2017</u></b>	Tuesday, April 4	Rehearsal		
	Tuesday, April 11	<b>NO REHEARSAL – SPRING BREAK</b>		
	Tuesday, April 18	Rehearsal		
	<b>Tuesday, April 25</b>	<b>DRESS REHEARSAL The Magical Kingdom Concert,</b>		
		<b>5:00-7:00 pm, Sanctuary – ALL CHOIRS</b>		
	<b>Sunday, April 30</b>	<b>The Magical Kingdom Concert, 4:00 pm</b>		
		<b>Call time 2:00 pm (in concert attire) – Sanctuary</b>		